



ROCHESTER ZEN CENTER
A BUDDHIST COMMUNITY

Annual Report of Trustees

Pursuant to
New York Not-for-Profit Corporation Law
Section 519

Presented at the Fifty-Second
Annual Corporate Meeting
May 27, 2018

The record date for the Center's 2018 Annual Meeting was May 6, 2018. As of that date, the Center had 449 members. The record date for the Center's 2017 Annual Meeting was May 3, 2017. As of that date, the Center had 467 members. Accordingly, the Center's membership has decreased by 18 during this period.

The names and places of residence of the Center's current members may be found in the records of the Center's Secretary.

ROCHESTER ZEN CENTER
SUMMARY OF 2017 ANNUAL FINANCIAL RESULTS

	2017		2016	
	As of December 31, 2017	12/31/17 as % of 2017 Budget	As of December 31, 2016	12/31/16 as % of 2016 Budget
Year-to-Date Operating Revenue	\$444,779	107%	\$398,275	97%
Year-to Date Operating Expenses	\$424,640	97%	\$419,945	83%
YTD Revenue Less Expenses	\$20,139		(\$21,670)	
YTD Operating Draw from Investments (5%)	\$67,403		\$62,834	
YTD Net Operating Surplus (Loss)	\$87,542		\$41,164	
Membership Contributions (included in operating revenue)	\$210,463	111%	\$186,953	102%
Extraordinary Income (not included in operating revenue)	\$10,000		\$10,000	
Accumulated Operating Surplus (Loss) at 5% draw since 2009 Inception of Current System	\$149,625		\$62,083	
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YTD Investment Gain (Loss)	\$215,607		\$69,755	
YTD Operating Draw from Investments (5%)	(\$67,403)		(\$62,834)	
YTD Net Investment Gain (Loss)	\$148,204		\$6,920	
YTD Legacies and Special Donations	\$83		\$70,000	
YTD Total Investment Fund Change	\$148,287		\$76,920	

ROCHESTER ZEN CENTER BALANCE SHEET – December 31, 2017

	Operating Fund	Investment Fund	Held for Others	Realty and Art (Carried at Cost)	Total
ASSETS					
CURRENT ASSETS					
Cash & Money Market	257,892.54	385.07	104,405.18	0.00	362,682.79
Certificates of Deposit	28,000.00	300,000.00	168,000.00	0.00	496,000.00
Inventories	11,051.56	0.00	0.00	0.00	11,051.56
Accounts Receivable	3,574.11	0.00	0.00	0.00	3,574.11
Prepaid Expenses	16,995.83	0.00	0.00	0.00	16,995.83
Earmarked Donations (Contra)	(67,528.88)	0.00	0.00	0.00	(67,528.88)
<i>Total Current Assets</i>	<i>249,985.16</i>	<i>300,385.07</i>	<i>272,405.18</i>	<i>0.00</i>	<i>822,775.41</i>
NON-CURRENT ASSETS					
Non-Equity Investments (At Book)	0.00	175,656.40	0.00	0.00	175,656.40
Equity Investments (At Market)	0.00	944,090.64	0.00	0.00	944,090.64
Mortgage Loans Outstanding	0.00	54,658.86	0.00	0.00	54,658.86
Depreciable Fixed Assets (Net)	229,376.91	0.00	0.00	0.00	229,376.91
Buildings & Land (At Cost)	0.00	0.00	0.00	5,366,162.27	5,366,162.27
Buddhist Art & Implements (At Cost)	0.00	0.00	0.00	118,419.07	118,419.07
<i>Total Non-Current Assets</i>	<i>229,376.91</i>	<i>1,174,405.90</i>	<i>0.00</i>	<i>5,484,581.34</i>	<i>6,888,364.15</i>
TOTAL ASSETS	479,362.07	1,474,790.97	272,405.18	5,484,581.34	7,711,139.56
LIABILITIES & EQUITY					
CURRENT LIABILITIES					
Taxes, Medicare, SS Payable	2,162.99	0.00	0.00	0.00	2,162.99
Prepaid Income	0.00	0.00	0.00	0.00	0.00
Other Current Liabilities	3,757.38	0.00	0.00	0.00	3,757.38
<i>Total Current Liabilities</i>	<i>5,920.37</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>5,920.37</i>
LONG-TERM LIABILITIES					
Auckland Zen Centre Fund	0.00	0.00	2,958.10	0.00	2,958.10
Louisville Zen Center Fund	0.00	0.00	251,425.24	0.00	251,425.24
Abbot's Scholarship Fund	0.00	0.00	18,021.84	0.00	18,021.84
<i>Total Long-Term Liabilities</i>	<i>0.00</i>	<i>0.00</i>	<i>272,405.18</i>	<i>0.00</i>	<i>272,405.18</i>
EQUITY					
»»Year-to-Date Revenues	444,779.03	215,607.00	0.00	0.00	660,386.03
»»(Less Year-to-Date Expenses)	424,640.03	0.00	0.00	0.00	424,640.03
»YTD Revenues Less Expenses	20,139.00	215,607.00	0.00	0.00	235,746.00
»YTD Investment Draw (5% per annum)	67,403.01	(67,403.01)	0.00	0.00	0.00
Year-to-Date Net Surplus (Loss)	87,542.01	148,203.99	0.00	0.00	235,746.00
Extraordinary Income & Expenses	10,000.00	83.12	0.00	0.00	10,083.12
Capitalized from Building Fund	0.00	0.00	0.00	0.00	0.00
Interfund Transfers In (Out)	0.00	0.00	0.00	0.00	0.00
Previous Year-End Fund Balances	375,899.69	1,326,503.86	0.00	5,484,581.34	7,186,984.89
<i>Total Equity (Current Fund Balances)</i>	<i>473,441.70</i>	<i>1,474,790.97</i>	<i>0.00</i>	<i>5,484,581.34</i>	<i>7,432,814.01</i>
TOTAL LIABILITIES & EQUITY	479,362.07	1,474,790.97	272,405.18	5,484,581.34	7,711,139.56

ROCHESTER ZEN CENTER
Income and Expense Statement for the Year Ending December 31, 2017

Account		Year to Date	Budget	% to Date	Last Y-T-D
GENERAL OPERATING FUND					
	Net Item Sales Income	1,150.93	1,000	115.09	1,290.13
	Net Special Events Income	(8,090.57)	0	0.00	(6,243.75)
40143G	Royalty Income	10,859.04	7,000	155.13	11,621.77
40150G	Zen Bow Income	740.42	500	148.08	220.00
40151G	Membership Contributions	210,462.51	190,000	110.77	186,953.27
40152G	Workshop Income	10,890.00	14,000	77.79	13,167.13
40153G	Training Program Income	3,220.00	5,000	64.40	4,200.00
40159G	Buddha Hall Rental Income	14,276.00	13,700	104.20	13,884.00
40160G	Miscellaneous Income	1,988.13	2,500	79.53	1,218.83
40161G	Sesshin Income	72,698.61	63,000	115.39	57,204.65
40162G	Misc. Deductible Contributions	14,035.70	10,000	140.36	11,866.61
	Gross Non-CM Income	332,230.77	306,700	108.32	295,382.64
	Net CM Rental Income	58,693.60	69,000	85.06	66,113.93
4C151G	CM Misc. Deductible Contribtns	53,854.66	40,000	134.64	36,778.76
4C153G	CM Training Program Income	0.00	100	0.00	0.00
4C160G	CM Miscellaneous Income	0.00	200	0.00	0.00
	Gross Chapin Mill Income	112,548.26	109,300	102.97	102,892.69
	Total Gross Operating Revenues	444,779.03	416,000	106.92	398,275.33
60170G	Charity Expenses	250.00	500	50.00	0.00
60171G	Zen Bow Expenses	6,955.09	6,000	115.92	2,858.05
60172G	Teaching Expenses	1,374.86	3,500	39.28	4,587.33
60175G	Medical & Health Insurance	46,313.50	45,000	102.92	47,342.49
60176G	Staff Salary Expense	57,604.17	60,000	96.01	64,402.91
60177G	Kitchen Expenses	41,266.07	43,000	95.97	37,979.48
60178G	Housekeeping Expenses	5,630.80	5,000	112.62	5,341.99
60179G	Staff Retirement Expenses	21,655.52	22,800	94.98	22,405.24
60180G	Misc Administrative Expenses	1,139.08	1,500	75.94	1,486.40
60181G	Office Expenses	4,041.41	4,400	91.85	3,683.47
60182G	Telecommunications Expenses	6,097.87	5,600	108.89	6,272.72
60183G	Gas & Electricity Expenses	9,777.46	7,800	125.35	6,007.59
60184G	Repair & Maintenance Expenses	13,687.89	18,000	76.04	11,506.43
60186G	Insurance Expenses	37,769.09	38,500	98.10	41,621.74
60187G	Fundraising & Advertising Exp.	500.00	1,500	33.33	1,300.00
60188G	Garden & Grounds Expenses	3,330.84	2,700	123.36	2,109.19
60189G	Library Expenses	0.00	300	0.00	28.61
60190G	Automobile Expenses	11,156.70	8,000	139.46	8,296.62
60191G	Taxes & Municipal Fees	6,447.82	7,100	90.81	7,006.81
60192G	Computer Expenses	3,428.58	3,000	114.29	2,855.09
60193G	Banking, PayPI & Crdt Crd Fees	1,051.76	500	210.35	807.22
60300G	Bad Debt & Theft Expense	(53.36)	0	0.00	0.00
60389G	Depreciation Expense	21,812.98	21,800	100.06	23,167.78
60500G	Contingency (budget use only)	0.00	5,000	0.00	0.00
	Non-CM Operating Expenses	301,238.13	311,500	96.71	301,067.16
6C172G	CM Teaching Expenses	81.93	200	40.97	9.90
6C175G	CM Medical & Health Insurance	12,140.61	16,400	74.03	12,629.06
6C176G	CM Staff Salary Expense	10,484.35	10,000	104.84	10,386.72
6C177G	CM Kitchen Expenses	7,711.33	9,500	81.17	7,432.81
6C178G	CM Housekeeping Expenses	2,155.47	2,300	93.72	2,260.56
6C179G	CM Staff Retirement Expense	6,322.20	6,400	98.78	5,323.92
6C180G	CM Misc Administrative Expense	0.00	100	0.00	0.00
6C181G	CM Office Expenses	16.75	500	3.35	202.79
6C182G	CM Telecommunications Expenses	3,916.01	4,200	93.24	4,133.53

ROCHESTER ZEN CENTER
Income and Expense Statement for the Year Ending December 31, 2017

Account		Year to Date	Budget	% to Date	Last Y-T-D
6C183G	CM Gas & Electricity Expenses	12,177.04	13,700	88.88	11,971.18
6C184G	CM Rep & Maintenance Expenses	18,903.72	22,000	85.93	16,542.65
6C186G	CM Insurance Expenses	21,435.19	22,000	97.43	23,814.31
6C188G	CM Garden & Grounds Expenses	3,151.00	3,500	90.03	3,210.07
6C190G	CM Automobile Expenses	11,151.51	3,000	371.72	5,460.67
6C191G	CM Tax & User Fee Expenses	6,349.51	4,700	135.10	5,797.36
6C192G	CM Computer Expenses	623.28	500	124.66	904.41
6C389G	CM Depreciation Expense	6,782.00	7,600	89.24	8,798.26
	Chapin Mill Operating Expenses	<u>123,401.90</u>	<u>126,600</u>	97.47	<u>118,878.20</u>
	Total Operating Expenses	<u>424,640.03</u>	<u>438,100</u>	96.93	<u>419,945.36</u>
	YTD Revenues Less Expenses	20,139.00	(22,100)	(91.13)	(21,670.03)
40168G	Operating Draw from Investmnts	<u>67,403.01</u>	<u>63,500</u>	106.15	<u>62,834.12</u>
	YTD Net Surplus (Loss)	87,542.01	41,400	211.45	41,164.09
INVESTMENT FUND					
40167I	ML Equity YTD Gain (Loss)	206,581.73	0	0.00	59,822.24
40168I	Interest Income (IF)	9,025.27	0	0.00	9,918.78
40170I	Other Income (IF)	<u>0.00</u>	<u>0</u>	0.00	<u>13.50</u>
	Gross Investment Income (Loss)	215,607.00	0	0.00	69,754.52
60168I	Operating Draw from Investmnts	<u>(67,403.01)</u>	<u>0</u>	0.00	<u>(62,834.12)</u>
	Investment Income Less Draw	148,203.99	0	0.00	6,920.40
40155I	Legacies & Special Donations	<u>83.12</u>	<u>0</u>	0.00	<u>70,000.00</u>
	Total Investment Fund Gain (Loss)	148,287.11	0	0.00	76,920.40
REALTY AND ART					
	Realty and Art Gain (Loss)	0.00			
CAPITAL EXPENDITURES					
15000G	Furniture and Fixtures	9,251.00			
15100G	Equipment and Computers	<u>975.00</u>			
	Non-CM Capital Expenditures	10,226.00	17,000	60.15	0.00
	CM Capital Expenditures	0.00	8,000	0.00	0.00

ROCHESTER ZEN CENTER
Past-Year Comparison – December 31, 2017

	31-Dec-17	Average 2012-2016	31-Dec-16	31-Dec-15	31-Dec-14	31-Dec-13	31-Dec-12	
GENERAL OPERATING FUND – INCOME								
	Net Item Sales Income	1,151	1,079	1,290	468	1,565	821	1,251
	Net Special Events Income	(8,091)	(1,065)	(6,244)	0	0	601	316
40143G	Royalty Income	10,859	7,907	11,622	7,904	7,025	7,323	5,662
40150G	Zen Bow Income	740	436	220	420	535	377	627
40151G	Membership Contributions	210,463	181,533	186,953	177,426	180,600	182,649	180,040
4C151G	CM Operating Donations	53,855	38,576	36,779	39,518	38,644	38,800	39,141
40152G	Workshop Income	10,890	13,940	13,167	13,470	13,707	13,213	16,145
40153G	Training Program Income	3,220	5,093	4,200	3,788	7,593	5,280	4,605
4C153G	CM Training Program Income	0	69	0	45	0	0	300
40159G	Buddha Hall Rental Income	14,276	13,572	13,884	13,847	13,646	13,544	12,941
	Net CM Rental Income	58,694	60,461	66,114	67,884	60,532	58,507	49,269
40160/2G	Misc. Income & Contributions	16,024	13,069	13,085	14,538	12,342	12,448	12,930
4C160G	CM Miscellaneous Income	0	303	0	523	92	800	100
40161G	Sesshin Income	72,699	61,955	57,205	63,715	59,694	65,447	63,715
	Total YTD Operating Income	444,779	396,929	398,275	403,546	395,975	399,810	387,041
GENERAL OPERATING FUND – EXPENSES								
60170G	Charity Expenses	250	231	0	435	0	719	0
60171G	Zen Bow Expenses	6,955	4,799	2,858	4,472	5,845	6,368	4,452
60172G	Teaching Expenses	1,375	3,219	4,587	3,244	2,135	4,059	2,071
6C172G	CM Teaching Expenses	82	86	10	66	62	137	153
60175G	Medical & Health Insurance	46,314	70,498	47,342	78,672	81,948	78,102	66,426
6C175G	CM Medical & Health Insurance	12,141	15,482	12,629	22,210	15,696	13,153	13,725
60176G	Staff Salary Expense	57,604	62,712	64,403	66,294	64,170	63,210	55,481
6C176G	CM Staff Salary Expense	10,484	11,791	10,387	12,731	13,175	12,732	9,931
60177G	Kitchen Expenses	41,266	40,754	37,979	42,258	41,706	43,424	38,401
6C177G	CM Kitchen Expenses	7,711	7,854	7,433	9,801	7,374	8,754	5,906
60178G	Housekeeping Expenses	5,631	5,170	5,342	4,327	4,434	4,896	6,853
6C178G	CM Housekeeping Expenses	2,155	2,098	2,261	1,880	2,393	1,372	2,585
60179G	To Staff Departure Fund	21,656	20,231	22,405	21,185	18,856	21,629	17,081
6C179G	CM Staff Departure Fund	6,322	4,969	5,324	5,324	5,324	5,324	3,549
60180G	Misc Administrative Expenses	1,139	1,494	1,486	2,393	911	1,471	1,206
6C180G	CM Misc Administrative Expense	0	95	0	97	225	155	0
60181G	Office Expenses	4,041	4,223	3,683	4,541	4,241	3,012	5,638
6C181G	CM Office Expenses	17	428	203	975	575	14	371
60182G	Telecommunications Expenses	6,098	5,767	6,273	4,957	5,642	6,733	5,233
6C182G	CM Telecommunications Expenses	3,916	3,864	4,134	3,586	4,388	3,479	3,731
60183G	Gas & Electricity Expenses	9,777	7,823	6,008	7,762	10,028	8,901	6,414
6C183G	CM Utility Expenses	12,177	13,618	11,971	13,080	17,209	13,621	12,207
60184G	Repair & Maintenance Expenses	13,688	17,449	11,506	15,122	11,799	21,294	27,527
6C184G	CM Rep & Maintenance Expenses	18,904	18,427	16,543	21,562	18,678	18,386	16,969
60186G	Insurance Expenses	37,769	34,571	41,622	37,053	34,680	28,387	31,112
6C186G	CM Insurance Expenses	21,435	20,143	23,814	22,032	20,590	16,405	17,873
60187G	Fundraising & Advertising Exp.	500	1,469	1,300	1,800	1,255	1,589	1,400
6C187G	CM Fundraising & Adv Expenses	0	0	0	0	0	0	0
60188G	Garden & Grounds Expenses	3,331	2,693	2,109	2,266	3,563	2,586	2,941
6C188G	CM Garden & Grounds Expenses	3,151	4,366	3,210	3,101	3,547	5,675	6,298
60189G	Library Expenses	0	119	29	139	287	142	0
60190G	Automobile Expenses	11,157	11,856	8,297	8,671	12,157	16,004	14,152
6C190G	CM Automobile Expenses	11,152	4,252	5,461	6,134	4,358	2,956	2,351
60191G	Taxes & Municipal Fees	6,448	6,817	7,007	7,006	6,780	6,649	6,645
6C191G	CM Tax & User Fee Expenses	6,350	5,224	5,797	5,732	5,347	4,946	4,296
60192G	Computer Expenses	3,429	2,722	2,855	2,532	3,014	2,512	2,697
6C192G	CM Computer Expenses	623	589	904	379	877	446	338
60193G	Banking, PayPal & Crdt Crd Fees	1,052		807	503	203		
60300G	Bad Debt & Theft Expense	(53)	130	0	100	0	385	163
60389G	Depreciation Expense	21,813	20,257	23,168	21,385	20,532	19,190	17,008
6C389G	CM Depreciation Expense	6,782	8,560	8,798	9,197	7,800	7,820	9,183
	Total YTD Operating Expenses	424,640	447,151	419,945	475,003	461,804	456,637	422,366
	YTD Operating Income Less Expenses	20,139	(50,222)	(21,670)	(71,457)	(65,830)	(56,827)	(35,326)
40168G	Operating Draw from Investments	67,403	57,530	62,834	60,788	57,371	54,795	51,861
	Total Net Operating Surplus (Loss)	87,542	7,308	41,164	(10,668)	(8,458)	(2,033)	16,536
	Extraordinary Income & Expenses	10,000	2,000	10,000	0	0	0	0

ROCHESTER ZEN CENTER INVESTMENT FUND – December 31, 2017

<i>Account</i>	<i>Instrument</i>	<i>As Carried on Balance Sheet</i>		<i>Market Value</i>	<i>Cost Basis</i>	<i>Gain (Loss)</i>	<i>Annual Return on Basis</i>	<i>Est. Annual Fixed Income</i>
	Equity Investments*	<i>At Market</i>						
14052I	Merrill Lynch Equities Account	\$944,091		\$944,091	\$54,568	\$889,523		
	IF Equities	\$944,091	64%	\$944,091	\$54,568	\$889,523		
	Cash, Money Market & CD's						<i>Current Int Rate</i>	
10006I	IF Share of Money Market Funds & Cash	\$385		\$385	\$385		0.87%	\$3
11710I	IF Share of Certificates of Deposit	\$300,000		\$299,838	\$300,000	(\$162)	1.30%	\$3,900
	IF Cash & Money Market	\$300,385	20%	\$300,223	\$300,385		1.30%	\$3,903
	Fixed-Income Investments	<i>Cost Basis</i>					<i>Crrnt Rtrn on Basis</i>	
13200I	Merrill Lynch Fixed-Income Account	\$175,656		\$171,355	\$175,656	(\$4,301)	5.62%	\$9,864
	Total Fixed-Income Investments	\$175,656	12%	\$171,355	\$175,656	(\$4,301)	5.62%	\$9,864
	Loans	<i>Outstanding</i>			<i>Original</i>		<i>Loan Rate</i>	
14100I	Zengården Mtg Loan (variable %) 3/31/25	\$31,320			\$135,637		3.48%	\$1,040
14108I	Mdsn ZC Mtg Loan 3.34% 2/29/32	\$23,339			\$24,287		3.34%	\$756
	Total Loans	\$54,659	4%		\$159,924			\$1,796
	Investment Fund Total	\$1,474,791 100%						\$15,563

* Donated equities that do not meet the Center's ethical investment criteria must be sold by the Center's Finance Committee within one year.

ROCHESTER ZEN CENTER
Past-Year Comparison – December 31, 2017

	31-Dec-17	Average 2012-2016	31-Dec-16	31-Dec-15	31-Dec-14	31-Dec-13	31-Dec-12
CAPITAL EXPENDITURES							
15000G Furniture and Fixtures	9,251	22,397	16,250	33,053	0	938	61,746
15100G Equipment and Computers	975	2,639	6,285	0	953	746	5,209
15200G Motor Vehicles	0	2,373	0	0	8,179	3,684	0
1C500G CM Capital Expenditures	0	12,851	5,010	5,017	14,433	6,963	32,831
Total YTD Capital Expenditures	10,226	40,260	27,545	38,070	23,565	12,332	99,786
INVESTMENT FUND							
40167I ML Equity YTD Gain (Loss)	206,582	87,202	59,822	10,651	89,085	164,376	112,076
40168I Interest Income (IF)	9,025	11,085	9,919	10,841	12,950	7,772	13,941
40170I Other Income (IF)	0	25	14	0	10	14	87
40181I W&R YTD Gain (Loss)	0	15	0	0	0	0	73
Gross YTD Investment Fund Income	215,607	98,327	69,755	21,493	102,045	172,162	126,178
60168I Operating Draw from Investments	(67,403)	(57,530)	(62,834)	(60,788)	(57,371)	(54,795)	(51,861)
Net Investment Fund Gain (Loss)	148,204	40,797	6,920	(39,296)	44,674	117,368	74,317
40155I Legacies and Special Donations	83	17,300	70,000	0	0	6,500	10,000
Total YTD Investment Fund Change	148,287	58,097	76,920	(39,296)	44,674	123,868	84,317

Peter (Bodhin) Kjolhede

Peter (Bodhin) Kjolhede
President, Rochester Zen Center

State of New York)
) ss.
County of Monroe)

On the 8th day of June in the year 2018, before me personally came Peter (Bodhin) Kjolhede, to me known, who, being by me duly sworn, did depose and say that he resides at 308 San Gabriel Drive, Rochester, NY 14610; that he is the President of the Rochester Zen Center, the corporation described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Trustees of said corporation, and that he signed his name thereto by like order.

In Witness Whereof, I have hereunto set my hand and affixed my official seal.

Scott Jennings

SCOTT JENNINGS
NOTARY PUBLIC
State of New York, Monroe County
Registration No. 021E3013071
Commission Expires 7/15/19

Jefferson Scott

Treasurer, Rochester Zen Center

State of New York)
) ss.
County of Monroe)

On the 2^d day of June in the year 2018, before me personally came Jefferson Scott, to me known, who, being by me duly sworn, did depose and say that he resides at 393 Bonnie Brae Avenue, Rochester, NY 14618; that he is the Treasurer of the Rochester Zen Center, the corporation described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Trustees of said corporation, and that he signed his name thereto by like order.

In Witness Whereof, I have hereunto set my hand and affixed my official seal.

Scott Jennings

SCOTT JENNINGS
NOTARY PUBLIC
State of New York, Monroe County
Registration No. 021E3013071
Commission Expires 7/15/19